Announcing New NTR IRB Resources and Updates

In continuing our endeavors to streamline and enhance processes for our human subject researchers, the North Texas Regional IRB is excited to share the following new resources for investigators as well as some important updates:

Update Regarding Protocol Synopsis Templates and New Resources:

As part of the streamlining efforts, the NTR IRB is proud to announce the release of our revised <mark>*General Protocol Synopsis Template*</mark>*, and the accompanying* <mark>*Master Protocol Synopsis Guidance Sheet*</mark>*. Additionally, the NTR IRB has also created several project-specific guidance documents – please see links and descriptions below.*

These resources have been created as part of the NTR IRB's commitment to providing researchers with valuable tools needed for their research successes.

PLEASE NOTE*: **The revised** General Protocol Synopsis Template **should now be used for** ALL human subject research studies**, with the** exception **of Chart Review studies. Studies that only involve chart reviews will continue to use the** Protocol Synopsis for Research Involving Chart Reviews**.*

In order to complete a human subject research protocol using the General Protocol Synopsis Template, researchers should refer to the Master Protocol Synopsis Guidance Sheet, as well as the appropriate project-specific guidance document(s) (as needed). ***Each project-specific guidance document below lists required elements for IRB submission in addition to the basic protocol elements that are outlined in the main Protocol Synopsis template:***

- **Survey Guidance Document**

- **Existing Materials Guidance Document**

- **Focus Group and Interview Guidance Document**

- **Guidance for Research Registry and Repository Protocols Document**

In addition to the above, guidance documents regarding specific elements of a protocol are also now available for reference/use:

- **NTR IRB Recruitment Guidance**
- **Guidance Document on Data Storage and Security**

Updates to NTR IRB Investigator Guidebook:

The Investigator Guidebook was introduced in July 2021 with the goal of helping investigators create and submit IRB projects. A 3rd chapter was recently added:

- ***Chapter 3*** *offers tips and tricks for developing and submitting a new project to the IRB. The first subsection in this chapter focuses on how researchers can respond to the NTR IRB's feedback via a signed [memo](#) or in a [tabular format](#). The chapter also includes guidance regarding how to access IRB-related documents in IRBNet and how to access IRBNet training resources.*

NTR IRB Website Update:

*Website Update: A new [**"IRB Announcement Archive" page**](#) has been added to the NTR IRB's website, which includes all past announcements sent out regarding all new resources and updates for NTR IRB Investigators.*

If you have any questions about these new/revised resources and updates, please contact the NTR IRB office at 817-735-0409 or NorthTexRegIRB@unthsc.edu.